

Selecting a Head Coach

1. Coaches willing to be head coaches of an all-star team must submit their names to the ASC by August 31st of the year prior to the baseball season.
2. A copy of the All-Star Committee Rules will be made available on request to each prospective coach
3. An e-mail will be sent out to all board members requesting any comments regarding prospective coaches, both positive and negative, to be considered by the ASC when choosing a coach.
4. The ASC will meet in September to discuss all applications and choose which coach they feel is best suited for each team.
5. At the October board meeting or by e-mail, the ASC will recommend a coach for each team, to be approved by the board.
6. Once a coach has been approved by the board, a member of the ASC will notify all of the coaches who have applied with the board's decision.
7. If nobody applies for the head coaching position of a particular team by August 31st, if and when a person does apply, and if time allows, the above procedure will be followed at that time.
8. If nobody applies for the head coaching position by the end of February, the All-Star coordinator of that division will solicit a head coach and will submit their name for approval to the ASC and the board.
9. The selected head coach/manager will be strongly encouraged to take NCCP Level 1 coaches training.

Selecting Assistant Coaches

1. The head coach will choose the assistant coaches keeping our league philosophy and our code of conduct in mind when doing so. The prospective assistant coaches' names will be submitted to the ASC for approval.
2. If a prospective assistant coach has a child trying out for that particular team and if that assistant coach is only willing to coach if their child makes the team, then that particular assistant coach should not be chosen until the head coach is certain that his/her child will make the team.
3. The head coach may solicit people to assist with their practices without making them an assistant coach. The head coach must tell all prospective assistant coaches that the assistant coaches will not be chosen until the head coach is certain that their child will make the team.
4. Once a head coach chooses their assistant coaches, each prospective assistant coach must read and sign the All-Star Committee Rules. The signed portion of the ASC Rules must be returned to the All-Star Coordinator.

Choosing the Team

1. Coaches must choose the players for their team in a respectful, fair and dignified manner.
2. Notification for the start date and times of the try-outs will be posted on the website two weeks prior to the first practice. By the first try-out, each player/parent should be given an All-Star Information Sheet which must include all the information from the All-Star Committee's information sheet. Coaches may add any additional information they feel necessary.
3. All players must be currently registered in the Forest Glade Baseball house league program to be eligible to play for an all-star team with the exception of a Midget Girls Team (see #4). Whatever classification, (hardball or softball), a player is registered in for house league, will be the classification that player is eligible to try out for in the All-Star Division.
4. Midget Girls/Boys Teams: Both these teams **may** consist of registered house league players who are successful in the try out process and players who do not play in our house league division because they are too old. The overage players may play on the midget team if they previously played in our league until they were at least 17 years of age. The midget team **may carry up to 4 of these overage players at the coach's discretion.**
Players who play on one of our all-star teams, who are not registered in our house league division will pay a league registration fee of \$35 plus the \$20 All-Star registration fee, (covers hat and socks). The first tournament fee is waived. If they enter more than 1 tournament they will pay a \$15 fee for each additional tournament.
If the overage player is registered in the Adult league, then the \$35 fee is waived.
5. When choosing players, equal opportunity must be given to all players eligible for that age group regardless of what division they play for in our house league program.
6. **All-Star Rosters are to be finalized by May 1st**, however a manager may make roster adjustments at his discretion at any time **before this date.**

7. Players must play in the division for which they qualify by age, unless there is no team for their age group. In that case see #8.
8. When choosing players, if the all-star division below will not have a team due to not enough coaches, players or tournaments, etc. then only those players that tried out for the lower division will be given an opportunity to try out for the team in the higher division, if that team has not been selected yet.
If there were no tryouts, then all the players in the lower division should be considered. It will be up to the coaches' discretion whether to include just all of the oldest age players or all of the players from the division below in the try-out.
9. Where there are 2 different age classifications (ex.. Little League and OBA age restrictions), the All-Star Coordinator, head coaches and ASC will discuss and choose which ages to follow when choosing the team, taking into consideration all tournaments and exhibition games.
For the 2017 season, both the Fast-Pitch and Hardball divisions are using age limits based on the calendar year.

Players Responsibilities

1. To be eligible to play for an all-star team, players must attend the majority of their house league games. If a player consistently misses house league games without a valid reason, the All-Star Committee chairperson must be notified and the player will be removed from the all-star team.
2. Player Registration:
 - a) **All players must fill out and hand in a registration form to their coach. The registration fee is set at \$120 IN CASH. This \$120 fee covers expenses for a hat, socks a personal shirt and player tournament fees for the FGBL tournament plus 3 other tournaments for the boys select All-Star teams, and 4 tournaments for the girls select All-Star teams.**
 - b) **An AP player's fee is set at \$80.**
 - c) **All-Star registration fees are to be paid to the head coach/manager, the 1st Saturday after the rosters are finalized for a team.**

Note:

 - i) **The \$120 fee covers an All-Star hat with the Forest Glade logo on it and name or #**
 - ii) **The shirts are made up following league guidelines with an upper limit of \$35 for the shirt, (\$40 for girls)**
 - iii) **A player will not receive their hat, socks and shirt until they have paid their \$120 fee**
 - d) All teams in the same division whether it be hardball or fast-pitch must purchase the same style/quality of shirt at the same cost. This is coordinated by the All-Star Coordinator of the division.
This applies to the primary uniform only. If a team chooses to purchase a secondary uniform, the style may be at the discretion of the team purchasing the uniform. Both the option to purchase a secondary uniform and the style must be approved by the ASC. The cost for the secondary uniform falls 100% on the team wishing to purchase the uniform. The league will not cover the cost of a secondary uniform.
 - e) The purchase of coaches' hats & shirts, matching team players' shirts and hats will be covered by the league. (max of 4 shirts/hats per team with upper limit of \$35/coach)
3. Uniform Deposit: Players must wear the Forest Glade Baseball League uniform provided. All players must give the league a cheque, made out to Forest Glade Baseball, post-dated for Sept. 1 of the current year for a uniform deposit. **For both divisions, Hardball and Fast-Pitch, the deposit cheque will be \$40 for pants and a belt.** The cheque will only be cashed after Sept. 1 if the uniform has not been returned. *NO UNIFORM WILL BE HANDED OUT WITHOUT THE DEPOSIT.*
4. It is the player's responsibility to maintain his/her skill level as a team player throughout the season. A player, who fails to do this, through lack of effort, may be cut from the team after being given ample notice with agreement from the ASC Chair.

Coaches Rules and Responsibilities

1. Coaches must submit team roster, including players and coaches names and phone #s to the All-Star Coordinator as soon as their team has been selected.

2. Coaches must have a copy of each player's registration form (or a list including all the player's names, birth dates, phone #s, Health card #s and parents name & number.
3. Coaches will determine what positions the players will play. Players do NOT need to be rotated between infield and outfield as in the house league rules.
4. All players MUST play a minimum of 2 innings, both offensively and defensively, each round-robin game, unless there is a discipline problem. In the medal rounds, the playing time for players is set at the coach's discretion.
5. No practice, game or any other team related activity can be scheduled in conflict with any scheduled house league game, special event or activity. The only exception would be for an all-star tournament which may take priority over a regular season house league game or practice, provided it isn't a play-off or championship game. If there is a conflict with a play-off or championship game, the player must attend the house league play-off or championship game.
6. Alternate Player, (AP). Each team is allowed to carry an alternate **player(s)** from the beginning of the season with that **player(s)** guaranteed to play in 1 tournament. All fees, (registration, uniform deposit & tournament fee), would apply as per a regular player except for tournaments for which the AP doesn't participate. The AP is subject to all rules as a regular player including the 2 innings played per game.
7. All-Star coaches must first approach the ASC to request any player (s) (required by any All-Star Team already formed) that are normally not qualified for that team or aren't on the team at present for reasons either known or unknown. The ASC will investigate any reasons why

this player(s) is not on any team at present. This is to prevent any prior conflicts regarding the player(s) being requested or any other issues.

8. a) If a coach needs to "borrow" a player from a younger division or a "B" division all-star team for a particular game or tournament, they may only do so in the event that there is no conflict with the player's "original" all-star team. That borrowed player may also crossover laterally from the softball division to the hardball division and vice-versus.
 - b) If an opening for a permanent position occurs on an "A" division team, then the "A" team manager has the option to contact a player from the younger division (if there is no all-star team in that division) or the "B" team manager; indicate that there is an opening and present his request for a given player. The "B" team manager would then inform the player and parents of their option to move up or stay with their present team. The player may move up if he chooses, with parental consent and ASC approval.
9. If a player, coach or parent is removed from a game or from the team altogether due to a discipline problem, the ASC and the DRC must be notified within 24 hours. The ASC & DRC will review/resolve each situation and the player/coach/parent could face suspension for 1 or more games depending on the nature of the offense.
10. Coaches must find, register and submit payments for their own tournaments. Please notify the All-Star Coordinator & treasurer of the tournament fee a minimum of 2 weeks prior to the tournament so a cheque may be written.
11. a) Coaches are responsible to collect registration fees and uniform deposits from each player and hand in to the All-Star Coordinator. **The deadline is the 1st Saturday following May 1st.**
 - b) After the All-Star Coordinator has verified the uniform deposit cheques, they are returned to the team manager for safe keeping, following end of season guidelines, (see #12).
12. Coaches are responsible to collect the all-star uniform at the end of the season and return to the uniform manager. The deposit cheques for all uniforms not collected by the end of September must be handed in to the treasurer to be deposited.

Tournaments

1. Each team may enter 3 tournaments (4 for Girls Fast-Pitch) plus our own with ASC approval. The league will cover the tournament fees. A team choosing to enter more than 3 tournaments (4 for Girls Fast-Pitch) outside our own, may do so with ASC approval with the team being responsible for the entire tournament fee.
2. If the FGBL home tournament is not held, then a team may enter a 4th tournament (enter a 5th for Girls Fast Pitch) with the entrance fee covered by the league.
3. Should a team not be able to participate in our home tournament through no fault of their own (lack of entries in their division), then that team will still be eligible to enter a 4th tournament (a 5th for Girls Fast-Pitch) with the entrance fee covered by the league and ASC approval.
4. Should a team choose not to participate in our home tournament through no fault of the league, then that team will not be eligible to enter a 4th tournament (5th for Girls Fast-Pitch).

5. Subsidies for all tournaments will be based on the team's ability to supply or attempt to supply volunteers to help out at any home event.

Note: Any team wishing to enter a tournament the weekend of Trophy Day/Day of Champions must get approval from the ASC. Teams entering tournaments that weekend will be limited.

Out-of-Town Tournaments

1. All coaches attending out-of-town, over night tournaments must hand in a police clearance to the ASC prior to the tournament. A submitted police clearance is good for 3 years from the date of issue. Any coach, new to the league, must submit a current police clearance. Coaches with a clear record, who submit a receipt, will be reimbursed by the league. Coaches without a clear record will be reviewed by the ASC, who will determine if he/she can still coach.
2. Travel Honorarium: Each team is allotted a \$300 maximum travel honorarium (\$150 per tournament for 2 out of town tournaments). If there is only one out of town tournament, then only one \$200 honorarium will be allowed. This honorarium is to be used for team expenses at the coach's discretion.
Girls Division: Each team that chooses to go to a 4th out of town tournament will be allowed an additional \$150 travel honorarium (only available if the team enters a 4th tournament outside our own).

Travel honorariums must be collected from the league treasurer prior to attending the tournament for which the funds are being requested. Failure to collect prior to attending the tournament will result in a forfeiture of the funds. Funds will not be dispersed after returning from said tournament.

Funds not spent while at a tournament are required to be returned to the league treasurer with receipts showing the expenses. Should the full amount be used, receipts must be turned into the league treasurer showing the expenditures.

Fundraising

- a) Teams may fundraise or accept donations **to cover costs related to team expenses, (equipment, hotel rooms, etc) with prior approval from ASC of such fundraiser** – any team having raised money through fundraising, other than donations, may have 100% accessibility to those funds with budget approval from ASC – any remaining funds at the end of the season will stay in the league and will be spent at the league's discretion – any donation to a FGBL team becomes property of the FGBL and expenditures will be approved by the board.
- b) A team seeking to purchase equipment through a sponsor must have the sponsor pay up front before the equipment is purchased.
- c) The team manager/head coach must submit a list of sponsors to be solicited for donations over \$100 to the ASC prior to solicitation.
- d) Unless a donation is donated for a specific team or group, it will be used at the discretion of the league.
- e) **All money received through a fundraiser or donation must go through the league.**
- f) Prior to a fundraiser, coaches must explain to the parents why the funds are being raised.
- g) The following expenditures are pre-approved and need not go through the ASC prior to purchasing:
 - i. Sliding shorts (girls teams that wear shorts)
 - ii. Duffle or locker bags
 - iii. Hotel expenses (out-of-town tournaments) for coaches and/or players
 - iv. Tournament fees not covered by league
- h) Coaches must hand in a detailed accounting of all monies collected from donations and/or fundraisers and list the expenses covered by those fundraisers.
- i) If the fundraiser is held for the sole purpose of paying for a team expense (e.g. pizza party, etc.) then the money is to be put in one "pot" and shared equally by all players.
E.g. Car washes to pay for team name on hats
Raised \$250 – goes toward all hats whether player participated or not
- j) For a fundraiser where parents are asked to sell tickets or merchandise and where the monies raised are to be used for a player or parent's personal expenses (e.g. locker bags, hotel rooms, etc.) the parent shall receive an equivalent percentage of the monies they brought in. Coaches must submit to the All-Star Committee a list of disbursements given to parents.

E.g. Raffle tickets sold at \$20 each – proceeds to go towards tournament fee and hotel fees

<u>Player</u>	<u># of tickets sold</u>	<u>Money Handed In</u>
Johnny	2	\$40
Brad	8	\$160
Tyler	6	\$120
Michael	10	\$200
Ryan	16	\$320
Jeff	8	\$160
Kevin	10	\$200
Mark	0	\$0
Jimmy	7	\$140
Scott	0	\$0
Total tickets sold	67	Total \$ Collected \$1340

Fundraiser Expenses: Raffle prizes	\$200
Print tickets	\$ 50
Tournament fee	<u>\$200</u>
Total Expenses:	\$450

Total Collected \$1,340 – Total Expenses \$450 = \$890

Divide \$890 by # of tickets sold 67 = \$13.28

Each player gets \$13.28 for every ticket they sold (round off to \$13) to go towards hotel fees

<u>Player</u>	<u># of tickets sold</u>	<u>Money Given to Player</u>
Johnny	2	\$26
Brad	8	\$104
Tyler	6	\$78
Michael	10	\$130
Ryan	16	\$208
Jeff	8	\$104
Kevin	10	\$130
Mark	0	\$0
Jimmy	7	\$91
Scott	0	\$0
Total tickets sold	67	Total \$ Given to Players \$871 (extra \$19 goes back to team account)

If you would like to do something that is not covered by these rules or is different from them, please contact the ASC for consideration.

2017 All-Star Committee (ASC)

Chairperson: Brian Adlam	519-735-5438	b_adlam@hotmail.com
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Don Thivierge	226-757-4773	donsdiscjockey@hotmail.com

Please sign below and hand in to All-Star Coordinator

I, (print name) _____, the coach of the boys/girls (all-star division)

_____ team have read and agree to follow all rules as stated in the All-Star Committee Rules.

Signature : _____

Date: _____