

Selecting a Head Coach

1. Coaches willing to be head coaches of an all-star team must submit their names to the ASC by July 31<sup>st</sup> of the year prior to the baseball season.
2. A copy of the All-Star Committee Rules will be made available on request to each prospective coach
3. An e-mail will be sent out to all board members requesting any comments regarding prospective coaches, both positive and negative, to be considered by the ASC when choosing a coach.
4. The ASC will meet in August to discuss all applications and choose which coach they feel is best suited for each team. Following this meeting, the recommended list of head coaches will be emailed to the executive board for approval.
5. Once a coach has been approved by the board, a member of the ASC will notify all of the coaches who have applied with the board's decision by the day after Labour Day.
6. If nobody applies for the head coaching position of a particular team by July 31<sup>st</sup>, if and when a person does apply, and if time allows, the above procedure will be followed at that time.
7. If nobody applies for the head coaching position by the end of February, the All-Star coordinator of that division will solicit a head coach and will submit their name for approval to the ASC and the board.
8. The selected head coach/manager will be required to take any mandatory OBA and/or Softball Canada (NCCP) training modules.

Selecting Assistant Coaches

1. The head coach will choose the assistant coaches, (maximum of 3), keeping our league philosophy and our code of conduct in mind when doing so. The prospective assistant coaches' names will be submitted to the ASC for approval.
2. If a prospective assistant coach has a child trying out for that particular team and if that assistant coach is only willing to coach if their child makes the team, then that particular assistant coach should not be chosen until the head coach is certain that his/her child will make the team.
3. The head coach may solicit people to assist with their practices without making them an assistant coach. The head coach must tell all prospective assistant coaches that the assistant coaches will not be chosen until the head coach is certain that their child will make the team.
4. Once a head coach chooses their assistant coaches, each prospective assistant coach must read and sign the All-Star Committee Rules. The signed portion of the ASC Rules must be returned to the All-Star Coordinator.

Choosing the Team

1. Coaches must choose the players for their team in a respectful, fair and dignified manner.
2. Notification for the start date and times of the try-outs will be posted on the website **when available from the Select manager**. By the first try-out, each player/parent should be given

an All-Star Information Sheet which must include all the information from the All-Star Committee's information sheet. Coaches may add any additional information they feel necessary.

3. All players must be currently registered in the Forest Glade Baseball house league program to be eligible to play for an all-star team with the exception of a Midget Girls Team (see #4). Whatever classification, (hardball or softball), a player is registered in for house league, will be the classification that player is eligible to try out for in the All-Star Division.
4. Midget Girls/Boys Teams: Both these teams **may** consist of registered house league players who are successful in the try out process and players who do not play in our house league division because they are too old. The overage players may play on the midget team if they previously played in our league until they were at least 17 years of age. The midget team may carry up to 4 of these overage players at the coach's discretion.

Players who play on one of our all-star teams, who are not registered in our house league division will pay a league registration fee of \$35 plus the \$20 All-Star registration fee, (covers hat and socks). The first tournament fee is waived. If they enter more than 1 tournament they will pay a \$15 fee for each additional tournament.

If the overage player is registered in the Adult league, then the \$35 fee is waived.

5. When choosing players, equal opportunity must be given to all players eligible for that age group regardless of what division they play for in our house league program.
6. All-Star Rosters are to be finalized by May 1<sup>st</sup>, however a manager may make roster adjustments at his discretion at any time before this date.
7. a) All-Star Rosters must consist of a minimum of 10 players, but there is no cap on the maximum number of players for a given roster.  
b) The maximum number of AP players on a roster is 2.
8. Players must play in the division for which they qualify by age, unless there is no team for their age group. In that case see #9.
9. a) When choosing players, if the all-star division below will not have a team due to not enough coaches, players or tournaments, etc. then only those players that tried out for the lower division will be given an opportunity to try out for the team in the higher division, if that team has not been selected yet.

If there were no tryouts, then all the players in the lower division should be considered. It will be up to the coaches' discretion whether to include just all of the oldest age players or all of the players from the division below in the try-out.

b) If a player is cut from a lower division team, then that player may try out for the higher division team; provided the higher division team: has not been made up, the higher division team does not have enough qualifying players for a tryout and both coaches agree on the move. Should a player be offered a position on the qualifying team, roster or AP, and the player or parent decides to decline or quit, that player is NOT eligible for any other team that season. In a case where both coaches do not agree, then both coaches will

present

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10. Where there are 2 different age classifications (ex.. Little League and OBA age restrictions), the All-Star Coordinator, head coaches and ASC will discuss and choose which ages to follow when choosing the team, taking into consideration all tournaments and exhibition games. **For the 2019 season**, both the Fast-Pitch and Hardball divisions are using age limits based on the calendar year.

## Players Responsibilities

1. *FGBL requires every All-Star Select player to be in attendance for their scheduled house league games and house league events. Failure to do so will result in disciplinary action by the Dispute Resolution Committee (DRC).*
  
2. Player Registration:
  - a) i) Boys All Star Select – All players must fill out and hand in a registration form to their coach. The registration fee is set at **\$160 IN CASH**. This **\$160** fee covers expenses for a uniform (**hat, shirt & socks**), **it also includes a player ticket to the All Star Banquet (held in September)** and player tournament fees for the FGBL tournament plus 3 others tournaments.
  - ii) Girls All Star Select – All players must fill out and hand in a registration form to their coach. For new players, or players requiring a new uniform, the registration fee is set at **\$160 IN CASH**. This **\$160** fee covers expenses for a uniform (**shirt & socks**), **it also includes a player ticket to the All Star Banquet (held in September)** and player tournament fees for the FGBL tournament plus 4 other tournaments. Should a player not require a new uniform or is a returning player with an approved FGBL Girls All Star Select uniform, the registration fee is **\$130 IN CASH**.
  - b) i) For Boys All Star Select - An AP player's fee is set at **\$120**.
  - ii) For Girls All Star Select – Players that may be selected as an AP player, who own an approved FGBL Girls All Star Select uniform, the AP fee will be **\$90**. For AP players who may be new, or require a new uniform, the AP player's fee is set at **\$120**.
  - c) All-Star registration fees are to be paid to the head coach/manager, the 1<sup>st</sup> Saturday after the rosters are finalized for a team.
  - d) A player will not receive their uniform or be listed on a roster until they have paid their applicable registration fee.
  - e) All teams in the same division whether it be hardball or fast-pitch must purchase the same style/quality of shirt at the same cost. This is coordinated by the All-Star Coordinator of the division.

This applies to the primary uniform only. If a team chooses to purchase a secondary uniform, the style may be at the discretion of the team purchasing the uniform. Both the option to purchase a secondary uniform and the style must be approved by the

ASC.

The cost for the secondary uniform falls 100% on the team wishing to purchase the uniform. The league will not cover the cost of a secondary uniform. The secondary uniform is only to be worn during 2 day tournaments. Failure to comply will result in the offense being reviewed by the DRC and possible action taken.
  - f) Team shirts are made up following league guidelines with an upper limit of \$35 for the shirt, (\$40 for girls).
  - g) The League will supply coaches' hats and shirts (max of 4 shirts/hats per team).
  
3. It is the player's responsibility to maintain his/her skill level as a team player throughout the season. A player, who fails to do this, through lack of effort, may be cut from the team after being given ample notice with agreement from the ASC Chair.

## Coaches Rules and Responsibilities

1. Coaches must submit team roster, including players and coaches names and phone #s to the All-Star Coordinator as soon as their team has been selected.
2. Coaches must have a copy of each player's registration form (or a list including all the player's names, birth dates, phone #s, Health card #s and parents name & number.
3. Coaches will determine what positions the players will play. Players do NOT need to be rotated between infield and outfield as in the house league rules.
4. All players MUST play a minimum of 2 innings, both offensively and defensively, each round-robin game, unless there is a discipline problem. In the medal rounds, the playing time for players is set at the coach's discretion.
5. No practice, game or any other team related activity can be scheduled in conflict with any scheduled house league game, special event or activity. The only exception would be for an all-star tournament which may take priority over a regular season house league game or practice, provided it isn't a play-off or championship game. If there is a conflict with a play-off or championship game, the player must attend the house league play-off or championship game.
6. Alternate Player, (AP). Each team is allowed to carry an alternate player(s) from the beginning of the season with that player(s) guaranteed to play in 1 tournament. All fees, (registration, uniform deposit & tournament fee), would apply as per a regular player except for tournaments for which the AP doesn't participate. The AP is subject to all rules as a regular player including the 2 innings played per game. The AP position is to be used for injuries, illness, and to fill in when roster players are unavailable. AP positions are not to be used as motivational tools for players needing an extra boost or to assist with player performance.
7. All-Star coaches must first approach the ASC to request any player (s) (required by any All-Star Team already formed) that are normally not qualified for that team or aren't on the team at present for reasons either known or unknown. The ASC will investigate any reasons why this player(s) is not on any team at present. This is to prevent any prior conflicts regarding the player(s) being requested or any other issues.
8. a) If a coach needs to "borrow" a player from a younger division or a "B" division all-star team for a particular game or tournament, they may only do so in the event that there is no conflict with the player's "original" all-star team. That borrowed player may also crossover laterally from the softball division to the hardball division and vice-versus.  
b) If an opening for a permanent position occurs on an "A" division team, then the "A" team manager has the option to contact a player from the younger division (if there is no all-star team in that division) or the "B" team manager; indicate that there is an opening and present his request for a given player. The "B" team manager would then inform the player and parents of their option to move up or stay with their present team. The player may move up if he chooses, with parental consent and ASC approval.
9. If a player, coach or parent is removed from a game or from the team altogether due to a discipline problem, the ASC and the DRC must be notified within 24 hours. The ASC & DRC will review/resolve each situation and the player/coach/parent could face suspension for 1 or more games depending on the nature of the offense.
10. Coaches must find, register and submit payments for their own tournaments. Please notify the All-Star Coordinator & treasurer of the tournament fee a minimum of 2

weeks prior to the tournament so a cheque may be written.

11. Coaches are responsible to collect registration fees from each player and hand in to the All-Star Coordinator. *The deadline will be set by each respective coordinator.*

### Tournaments

1. Boys hardball division teams may enter 3 tournaments plus our own with ASC approval. The league will cover the tournament fees to a maximum cap of \$1,400 per team. Girls Fastpitch division teams may enter 4 tournaments plus our own with ASC approval. The league will cover tournament fees to a maximum cap of \$1,500 per team.

\*\*\* Teams choosing to enter more than the allotted number of tournaments specified above may do so with ASC approval, with the team being responsible for the entire tournament fee associated with said tournaments.

2. Should a team not be able to participate in our home tournament through no fault of their own (lack of entries in their division), then that team will still be eligible to enter a 4<sup>th</sup> tournament (a 5<sup>th</sup> for Girls Fast-Pitch) with the entrance fee covered by the league after ASC approval.
3. Should a team choose not to participate in our home tournament through no fault of the league, then that team will not be eligible to enter a 4<sup>th</sup> tournament (5<sup>th</sup> for Girls Fast-Pitch).
4. For Home Tournaments, teams will be asked to supply, (as best they can), volunteers to help run the tournament.

**Note:** Any team wishing to enter a tournament the weekend of Trophy Day/Day of Champions must get approval from the ASC. Teams entering tournaments that weekend will be limited.

### Out-of-Town Tournaments

1. All coaches attending out-of-town, over night tournaments must hand in a police clearance to the ASC prior to the tournament. A submitted police clearance is good for 3 years from the date of issue. Any coach, new to the league, must submit a current police clearance. Coaches with a clear record, who submit a receipt, will be reimbursed by the league. Coaches without a clear record will be reviewed by the ASC, who will determine if he/she can still coach.

### Exhibition Games

1. **Boys hardball teams are allowed 6 home exhibition games at our park, paid for by the League during the playing season. For Girls fastpitch, it is 3 under the same conditions. The playing season officially ends August 31<sup>st</sup>. Once this number of games is completed or Aug. 31<sup>st</sup> has passed, the team will be required to pay for all expenses related to home exhibition games (diamond fees, umpire fees, concession staffing fees, etc.). All exhibition games are subject to this rule, including make-up games.**

### Fundraising

- a) Teams may fundraise or accept donations to cover costs related to team expenses, (equipment, hotel rooms, etc) with prior approval from ASC of such fundraiser – any team having raised money through fundraising or sponsorships, may have 100% accessibility to those funds with budget approval from ASC – any remaining funds at the end of the season will stay in the league and will be spent at the league’s discretion – any donation to a FGBL team becomes property of the FGBL and expenditures will be approved by the board.
- b) A team seeking to purchase equipment through a sponsor must have the sponsor pay up front before the equipment is purchased.
- c) The team manager/head coach must submit a list of sponsors to be solicited for donations over \$100 to the ASC prior to solicitation.
- d) Unless a donation is donated for a specific team or group, it will be used at the discretion of the league.
- e) All money received through a fundraiser or donation must go through the league.
- f) Prior to a fundraiser, coaches must explain to the parents why the funds are being raised.
- g) **If there is a manager/coach on a select team who doesn’t have a child/grandchild on the team and wants to access team fundraising to help offset personal hotel costs, that manager/coach must participate in team fundraising activities. He/she must discuss this with parents before starting fundraising at the start of the year.**
- h) Coaches must hand in a detailed accounting of all monies collected from donations and/or fundraisers.
- i) All expenditures must be pre-approved with the exception of tournament fees not covered by the League.
- j) For expenditures covered by fundraisers, a list of expenses with itemized receipts are required and must be handed in before any reimbursement of funds are given.
- k) The deadline for reimbursement of expenses (with a valid receipt) from a team account is September 30<sup>th</sup>.
- l) Due to liability, money raised through fundraising, donations or sponsorships cannot be used for alcohol purchases for any function.
- m) Fundraising: Model A: If the fundraiser is held for the sole purpose of paying for a team expense (e.g. pizza party, etc.) then the money is to be put in one “pot” and shared equally by all players.  
 E.g. Car washes to pay for team name on hats  
 Raised \$250 – goes toward all hats whether player participated or not
- n) Fundraising: Model B: For a fundraiser where parents/players are asked to sell tickets or merchandise and where the monies raised are to be used for a player or parent’s personal expenses (e.g. locker bags, hotel rooms, etc.) the parent shall receive an equivalent percentage of the monies they brought in. Coaches must submit to the All-Star Committee a list of disbursements given to parents.

E.g. Raffle tickets sold at \$20 each – proceeds to go towards tournament fee and hotel fees

<u>Player</u>	<u># of tickets sold</u>	<u>Money Handed In</u>
Johnny	2	\$40
Brad	8	\$160
Tyler	6	\$120
Michael	10	\$200
Ryan	16	\$320

Jeff	8	\$160
Kevin	10	\$200
Mark	0	\$0
Jimmy	7	\$140
Scott	<u>0</u>	<u>\$0</u>
Total tickets sold	67	Total \$ Collected \$1340

Fundraiser Expenses:	Raffle prizes	\$200
	Print tickets	\$ 50
	Tournament fee	<u>\$200</u>
Total Expenses:		\$450

Total Collected \$1,340 – Total Expenses \$450 = \$890

Divide \$890 by # or tickets sold 67 = \$13.28

Each player gets \$13.28 for every ticket they sold (round off to \$13) to go towards hotel fees

<u>Player</u>	<u># of tickets sold</u>	<u>Money Given to Player</u>
Johnny	2	\$26
Brad	8	\$104
Tyler	6	\$78
Michael	10	\$130
Ryan	16	\$208
Jeff	8	\$104
Kevin	10	\$130
Mark	0	\$0
Jimmy	7	\$91
Scott	<u>0</u>	<u>\$0</u>
Total tickets sold	67	Total \$ Given to Players \$871 (extra \$19 goes back to team account)

If you would like to do something that is not covered by these rules or is different from them, please contact the ASC for consideration.

### 2019 All-Star Committee (ASC)

Chairperson: Rob Adlam	519-739-2896	<a href="mailto:r_adlam@hotmail.com">r_adlam@hotmail.com</a>
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Please sign below and hand in to All-Star Coordinator

I, (print name) \_\_\_\_\_, the coach of the boys/girls (all-star division)

\_\_\_\_\_ team have read and agree to follow all rules as stated in the All-Star Committee Rules.

Signature : \_\_\_\_\_

Date: \_\_\_\_\_